

Grantsville Library Board Meeting #29

27 Aug 2014

Grantsville Library

Present: Char Warner, Margene Dudley, Sylvan Jacobson, Marilyn Grua, John Ingersoll, Tera Peterson

Absent: Scott Stice, city councilman

1. Char Warner called meeting to order at 4:48 p.m., Sylvan seconded call.
2. Previous meeting notes were read, Char motioned to approve with corrections, all approved.
3. Char encouraged board members to read a "Parliamentary Procedure" handout to improve the flow of the meeting.
4. Char and board members welcomed our new board member, Tera Peterson. Tera spoke about her interests and background, and relevant life history. Thank you, Tera!
5. John presented some highlights from the new year's approved budget. There are no staff increases except for a cataloging person, working eight hours a week. The previous person could not be trained. The total "public" or "open" hours needed for certification have not been reached this year. We are currently open a total of 24 hours per week and Utah State Library certification standards call for a minimum of 38 public hours for our city population of about 10,000. Soon after being hired, Mayor Marshall spoke to John about "growing" the library over time. Our goal is to reach certification so that the library can apply for Federal and other grant monies.
6. The existing wood tree is not up yet. John will talk to Larry Bolinder, a city employee, to put it up. John is waiting for Nancy to return from vacation to direct placement of that tree in the children's area. The tree is projected to be up sometime in September.
7. The board will discuss the progress of the new donor tree, with John's input.
8. Friends of the Library update by John was the poor attendance in August. Marilyn mentioned that Sharon Perkins will be joining the Friends in September. The initial filing fee will be about \$450.00. This amount has been a concern. Mayor Marshall offered to help with said amount as he allowed the use of Grantsville Library budget money for the fees. There were 5 to 7 people mentioned to become members. Sylvan spoke of "articles of incorporation." As a visiting library board member, Sylvan said that the "Articles of Incorporation" are almost finished.
9. The certification process was discussed. John has a copy of a completed and approved certification packet from Saratoga Springs Library. He may be able to get a digital copy of their printed paperwork for our use. Sylvan motioned that we need to look at the packet next month, Char seconded, all approved. Char reviewed what had been finished of the Long Range Plan up to this point; the mission, the vision, the motto. The next proposed section to form is Intentions. Here is the list of goals refined:
 - a. Purchase a person counter. John reported that he has already ordered the counter at \$200.00. It is still in shipping as it came from China.
 - b. Ready to go online to fill out paper work.

- c. Invite a youth member. John has the information, and Sylvan will contact for more information Mike Spendlove (msspendlove@tooeleschools.org).
 - d. Clarify our communication with Utah State University. Need to visit with Julie Hartley-Moore. Concerning use of the big room, John gave us some information. There are several city groups presently using the room during the day. For commercial meetings, there is a \$75.00 fee. The money collected goes into the city, then funneled back during budget hearings. The Friends of the Library will keep their own accounts. This communication process will be an ongoing concern.
 - e. "Esteem Team" is looking for math tutors, who will look for these?
10. Possible projected activities for the next six months: pre-school groups invited, Headstart, Char's developmental preschool.
 11. John's logo were viewed and a few of the best were chosen.
 12. Char discussed scheduling. Wednesdays and 4:30 p.m. are still fine for the new year. Char will make a calendar and hand out next meeting. Marilyn will retype Contact Information List and hand out next meeting.
 13. Next meeting will be set for 17 Sep 2014.
 14. Fax is now set up for public use. The charge of .25 a copy to send and to receive. Char proposed, Marilyn seconded, all approved.
 15. Char moved to close, Tera seconded, all approved.
 16. Meeting closed at 6:15 p.m.